



RECRUITMENT

REFERENCE NUMBER:	TECAUT1020
JOB TITLE:	Technical Author
LOCATION:	Denham, Middlesex
<p>Martin-Baker is the world's leading manufacturer of ejection seats and related equipment.</p> <p>It is the only company that can offer a fully integrated escape system that satisfies the very latest in pilot operational capability and safety standards. Martin-Baker offers a complete 'end-to-end service', from helping the customer to establish operational safety and escape requirements, including design, development and qualification, to on-going support throughout the entire service life of the aircraft.</p>	
DEPARTMENT NAME:	Technical Publications
JOB DESCRIPTION	
<p>A vacancy has arisen for a Technical Author working in the Technical Publications Department at the Denham site. The purpose of the role is to produce and update technical publications, acceptance test procedures, build plans and equipment related documents covering Company products in accordance with specification requirements and quality standards.</p> <p>AREAS OF RESPONSIBILITY:</p> <ul style="list-style-type: none">- Research the technical requirement for Publications by reference to: engineering drawings, production standards, processes, industry Specifications, Logistic Support Analysis records and related component hardware proving using appropriate tooling. Identify and liaise with relevant departments in order to resolve technical issues and requirements.- Compile new and standard technical publications, and amendments using Aerospace recognised techniques including; application of appropriate data structures, formatting, style and detail. Identify, define and specify illustration requirements and usage to meet industry standards. Undertake hands-on facilitation, demonstration and validation using appropriate equipment, tooling and engineering techniques. Proof read documents prior to passing data into quality systems.- Compile Illustrated Parts Catalogue in accordance with Aerospace industry specifications, equipment maintenance policy and standard production techniques.- Understand and apply data configuration control and archiving techniques, and data management processes.- Manage allocated workload within task deadlines, maintaining accurate man hour control, generating progress records for scrutiny by senior staff.- Understand and apply Common Source Database and Content Management methodologies related to technical publications' production, storage and delivery.	

EDUCATIONAL QUALIFICATIONS:

- City & Guilds 5360 Part 1 & 2 (Engineering, Technical Communication and Authoring) or equivalent.

SPECIFIC / TECHNICAL SKILL:

- Highly developed skill in the application of English in terms of both grammar and vocabulary.
- Experience of desktop publishing software e.g. FrameMaker.
- Ability to work with new Publishing production tools and processes including SGML, XML and DITA.
- Proven aerospace engineering experience, preferably in a Military context.

KNOWLEDGE & EXPERIENCE

- Knowledge and application of Aerospace/ Defence or similar publication standards.
- Practical experience of mechanical engineering and technical authorship.

PERSON SPECIFICATION:

- Technical/professional expertise
- Attention to detail
- Planning and organising

For all successful candidates, Martin-Baker will undertake background security checks. As part of this, we will need to confirm your identity, employment history and address history to cover the past five years as well as your nationality, immigration status and criminal record. For positions that require Security Clearance, the successful candidate must hold or be willing to obtain security clearance up to the relevant level for the role.

TO APPLY:	recruitment@martin-baker.co.uk Quoting the REFERENCE NUMBER ABOVE and Salary Expectations
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