



RECRUITMENT

REFERENCE NUMBER:	WARSTR0220
JOB TITLE:	Warehouse Operative
LOCATION:	Chalgrove, Oxfordshire

Martin-Baker is the world's leading manufacturer of ejection seats and related equipment.

It is the only company that can offer a fully integrated escape system that satisfies the very latest in pilot operational capability and safety standards. Martin-Baker offers a complete 'end-to-end service', from helping the customer to establish operational safety and escape requirements, including design, development and qualification, to on-going support throughout the entire service life of the aircraft.

DEPARTMENT NAME:	Stores
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JOB DESCRIPTION

A vacancy has arisen for a Warehouse Operative working in the Stores Department at our Chalgrove site.

The position has four distinct parts to the role:

To provide resource in the stores, running pick lists and accurately picking production orders in accordance with company policy and procedure.

To provide resource in the stores with Goods Inwards, that is booking in of items received into the business.

To provide resource in the Good movements around the site, as mandated by the daily production plan and ER2014.

To provide resource in the shipping of items as directed by the demands of the shipping plan and the Denham Shipping team.

AREAS OF RESPONSIBILITY:

- Picking of all items as per pick lists generated as directed by the production plan. This involves use of the Kardex machines and the manual picking of both pyro and hardware from designated locations around the site. This will include all requisite SAP transactions.
- Booking in of all delivered goods to the site on SAP as appropriate.
- Deliver materials (hardware and pyro) to process rooms as directed by the demands of the production plan and ER2014
- To undertake regular stock checks on hardware and pyro as directed by the stores and facilities cell leader
- To assist the management of the stores and explosive magazines in line with 5S principles.
- To palletise, label and provide the requisite check documentation (such as Dangerous Goods, ADR driver check) in order to enable the shipping of explosive assemblies as directed by the shipping plan. Carry out the necessary shipping tasks in order that product is shipped first time without delays.

SPECIFIC / TECHNICAL SKILLS:

- Team player – with the ability to lone work
- Able to read and understand engineering drawings and instructions.
- Work to 5S principles
- Physically fit
- Fork Lift Truck/ Manitou license would be beneficial

PERSON SPECIFICATION:

- Attention to Detail – thorough, accurate and concern for all the areas involved.
- Drive to achieve results - sets own standards, checks own work, and demonstrates a positive approach.
- Working collaboratively - actively contributes to achieve organisational objectives
- Initiative - acts on various methods and strategies for solving problems and meeting objectives before being asked or required to do so.
- Valuing Diversity - creates an atmosphere of valuing and accepting others
- Change - responds positively to change

EXPERIENCE & KNOWLEDE:

- Basic industrial logistic duties gained from working in a manufacturing/warehouse environment
- Basic grounding in H&S policies and procedures

For all successful candidates, Martin-Baker will undertake background security checks. As part of this, we will need to confirm your identity, employment history and address history to cover the past five years as well as your nationality, immigration status and criminal record. For positions that require Security Clearance, the successful candidate must hold or be willing to obtain security clearance up to the relevant level for the role.

TO APPLY:	recruitment@martin-baker.co.uk Quoting the REFERENCE NUMBER ABOVE and Salary Expectations
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