



## RECRUITMENT

<b>REFERENCE NUMBER:</b>	TRLOOP0619
<b>JOB TITLE:</b>	Trainee Logistics Operative
<b>LOCATION:</b>	Denham, Middlesex

Martin-Baker is the world's leading manufacturer of ejection seats and related equipment.

It is the only company that can offer a fully integrated escape system that satisfies the very latest in pilot operational capability and safety standards. Martin-Baker offers a complete 'end-to-end service', from helping the customer to establish operational safety and escape requirements, including design, development and qualification, to on-going support throughout the entire service life of the aircraft.

<b>DEPARTMENT NAME:</b>	Manufacturing
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### JOB DESCRIPTION

We are recruiting for a Trainee Logistics Operative to join our Manufacturing department at the Denham site. The role holder is responsible for undertaking a Logistics Operative training regime under the guidance of the Cell Leader. This entry-level position would suit someone looking to gain some hands on experience within a Manufacturing department. This is a trainee role and as such, the successful applicant will be provided with full on-the-job training.

#### AREAS OF RESPONSIBILITY:

- To train and become competent in a variety of multi-skilled duties within Detail Stores, Raw Material Stores and Internal Transport using a variety of processes and techniques in accordance with company and departmental objectives.
- To accurately pick, pack and issue materials, goods and stock from Detail and Raw Material Stores areas in accordance with requirements, including:
  - o Carousel operation and picking of small items.
  - o End of Line - picking of larger items to complete the picking process
- To take receipt of all materials, goods and stock from the main factory and external sources into the Detail Stores.
- Internal transportation – movement of goods throughout the factory including use of the fork lift truck, Robur electric pallet stacker and scissor lift equipment.
- Undertaking duties within Raw Material Stores including:
  - o Saw operation – cutting to size and delivery of raw material to the machine shop.
  - o Inspection using basic measuring and part marking tools
- To assist in the successful implementation of ongoing Lean Initiatives including 5S activities and Continuous Improvement programmes – training will be provided to reach auditor level within 5S.

**EDUCATION & QUALIFICATIONS:**

- Basic education including English and Math GCSE (A-C / 4-9)
- Full driving license is desirable - this will enable the successful candidate to be put forward for Fork Lift Truck (FLT) training.

**SPECIFIC / TECHNICAL SKILL**

- Can work under pressure to balance competing job priorities to agreed deadlines
- Computer literate in Microsoft Office packages including Word and Excel.
- A structured and methodical work style.
- A completer finisher – i.e. someone who always finishes off a task with no loose ends.

**PERSON SPECIFICATION:**

- Good interpersonal skills – team player
- Physically fit, reliable and conscientious
- Good work ethic / well motivated.
- Strong communication skills – both verbal and written.
- Ability to follow instructions / requests whether verbal or written.
- Willingness to learn new skills.
- Team player (ability to work well with others).
- Punctual
- Attention to Detail
- Drive to achieve results - checks own work, and demonstrates a positive approach.

**EXPERIENCE & KNOWLEDGE**

Full training will be provided for this position but it will be advantageous if candidates have the following experience:

- Basic stores experience gained from a manufacturing environment, or warehouse.
- Basic grounding in H&S policies and procedures.

**For all successful candidates, Martin-Baker will undertake background security checks. As part of this, we will need to confirm your identity, employment history and address history to cover the past five years as well as your nationality, immigration status and criminal record. For positions that require Security Clearance, the successful candidate must hold or be willing to obtain security clearance up to the relevant level for the role.**

<b>TO APPLY:</b>	<a href="mailto:recruitment@martin-baker.co.uk">recruitment@martin-baker.co.uk</a> Quoting the REFERENCE NUMBER ABOVE and Salary Expectations
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