



RECRUITMENT

REFERENCE NUMBER:	CELLEA0919
JOB TITLE:	Cell Leader
LOCATION:	Denham, Middlesex

Martin-Baker is the world's leading manufacturer of ejection seats and related equipment.

It is the only company that can offer a fully integrated escape system that satisfies the very latest in pilot operational capability and safety standards. Martin-Baker offers a complete 'end-to-end service', from helping the customer to establish operational safety and escape requirements, including design, development and qualification, to on-going support throughout the entire service life of the aircraft.

DEPARTMENT NAME:	Manufacturing (Stores)
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JOB DESCRIPTION

A vacancy has arisen for a Cell Leader working in the Manufacturing department at the Denham site. The purpose of the role is:

- To supervise a team of operators and ensure that output/production targets are achieved through efficient deployment of people and machine capacity.
- Ensure that deliveries are made in accordance with the production schedule, Standard Operating Procedures and H&S requirements.
- Drive continuous improvement activities 5 "S" etc.

AREAS OF RESPONSIBILITY:

- Plan, monitor and allocate work as per production job packs & delivery requests and maximise the output with effective utilization of the department's personnel.
- Communicate and monitor team performance against KPI/metrics, e.g. shortages, deliveries and priorities on a daily basis.
- Investigation of the causes of poor productivity and implementation of action plans to address them.
- Providing progress updates at regular weekly departmental meetings answering queries from internal departments and line management
- People Management
 - Monitoring of sick absence and attendance
 - Completion of appraisals and Training plans
 - Developing a skills matrix for their team
 - Conducting and arranging training on the job for members of the team
 - Recruitment of team members as required
 - Handling employee disputes
 - Conducting risk assessments in accordance with the H&S plan
- Ensure compliance with all relevant SSOW's and SOP's and that all necessary records and logs are completed accurately and in a timely fashion.
- Initiating and participating in 5 "S" and other improvement activities.

- Ensure all relevant Health and Safety regulations are adhered to at all times including conducting Risk Assessments, COSHH Assessments and Material Safety Data Sheets.
- Undertake any other duties as required

SPECIFIC/TECHNICAL SKILLS

- Good Computing skills – emails, SAP or equivalent
- Due to the hands on nature of the role experience in working within a Stores environment is an advantage
- Numerical ability – interpreting graphs, percentages, analysing trend data
- Knowledge of company products
- Preferably Leadership /Management training

KNOWLEDGE & EXPERIENCE

- Experience of managing people.
- Experience of working in a stores / manufacturing environment

PERSON SPECIFICATION:

- Handling employee disputes and disciplinary matters
- Able to manage multiple priorities and decision making
- Practical problem solver
- Good written skills – emails, short reports, risk assessments etc
- Methodical and accurate

For all successful candidates, Martin-Baker will undertake background security checks. As part of this, we will need to confirm your identity, employment history and address history to cover the past five years as well as your nationality, immigration status and criminal record. For positions that require Security Clearance, the successful candidate must hold or be willing to obtain security clearance up to the relevant level for the role.

TO APPLY:	recruitment@martin-baker.co.uk Quoting the REFERENCE NUMBER ABOVE and Salary Expectations
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